



THE KENDO ASSOCIATION OF HONG KONG, CHINA GUIDELINES AND PROCEDURES ON ANTI-DOPING

Objective: To demonstrate the Kendo Association of Hong Kong, China Limited's ("HKKA") commitment to a zero-tolerance approach to doping, and to set out the roles, responsibilities and requirements of anti-doping applicable to the HKKA, athletes, athlete support personnel and other persons subject to the applicable anti-doping rules, consistent with article 75 of Part B of the Articles of Association.

This document applies to all Executive Committee Members, Senate Members, members of any committee or sub-committee of the Executive Committee, and to staff, coaches, referees, athletes and members of the HKKA, irrespective of the terms on which they are engaged (including short-term, part-time or voluntary capacities), and to every other person taking part in HKKA's business, activities, competitions, matches or events.

1. Definitions and Terminology

"the Code" means the World Anti-Doping Code.

"ADOHK" means the Anti-Doping Organization of Hong Kong, China Limited, as named in article 75 of Part B of the AOA.

"FIK" means the International Kendo Federation.

"SF&OC" means the Sports Federation & Olympic Committee of Hong Kong, China.

All other terms used in this document (including "Athlete", "Athlete Support Personnel", "Prohibited Substance", "Prohibited Method", "Sample", "Provisional Suspension", "Ineligibility" and "Tampering") have the same meaning as in the Code, the Anti-Doping Rules of ADOHK, and the International Standards, which are incorporated into this document, apply automatically, and prevail in the case of conflict.

2. Fundamental Rationale for the Code

- 2.1 Anti-doping programs are founded on the intrinsic value of sport, often referred to as "the spirit of sport": the ethical pursuit of human excellence through the dedicated perfection of each athlete's natural talents.
- 2.2 Anti-doping programs seek to protect the health of athletes and to provide the opportunity for athletes to pursue human excellence without the use of Prohibited Substances and Prohibited Methods.
- 2.3 Anti-doping programs also seek to maintain the integrity of sport in terms of respect for rules, other competitors, fair competition, a level playing field, and the value of clean sport to the world.
- 2.4 The spirit of sport is the celebration of the human spirit, body and mind, reflected in values including health; ethics, fair play and honesty; athletes' rights as set out in the Code; excellence in performance; character and education; fun and joy; teamwork; dedication and commitment; respect for rules and laws; respect for self and other participants; courage; and community and solidarity. The spirit of sport is to play true; doping is fundamentally contrary to the spirit of sport.

3. Roles and Responsibilities of the HKKA

- 3.1 To comply with the Code, the Anti-Doping Rules of SF&OC and of ADOHK, and the International Standards.
- 3.2 To recognise the authority of ADOHK in accordance with Article 5.2.1 of the Anti-Doping Rules of ADOHK, and to assist, as appropriate, with the implementation of the national Testing program for kendo.
- 3.3 To cooperate with, and help, ADOHK fulfil its obligations under the Code, the Anti-Doping Rules and the International Standards.
- 3.4 To report any information suggesting or relating to an anti-doping rule violation to ADOHK, and to cooperate with any investigation conducted in respect of an athlete, athlete support personnel, or other person under its authority.
- 3.5 To require athletes who are not its regular members to be available for Sample collection, and to provide accurate and up-to-date whereabouts information on a regular basis where required, during the year before the Olympic Games, as a condition of participation in the Olympic Games or as a member of the Hong Kong, China Olympic Team.
- 3.6 To promptly notify SF&OC if any athlete, athlete support personnel, or other person under the HKKA's authority has been found to have committed an anti-doping rule violation and/or has had a sanction imposed.
- 3.7 To provide assistance and information to SF&OC as requested, to enable SF&OC to properly implement the Anti-Doping Rules.
- 3.8 To conduct anti-doping education in coordination with ADOHK.

4. Roles and Responsibilities of Athletes

- 4.1 To be knowledgeable of, and comply with, all applicable anti-doping policies and rules, namely the Code, the International Standards, and the Anti-Doping Rules of SF&OC, ADOHK, the relevant National Federation, and FIK.
- 4.2 To be available for Sample collection at all times.
- 4.3 To take responsibility, in the context of anti-doping, for what they ingest and use.
- 4.4 To inform medical personnel of their obligation not to use Prohibited Substances or Prohibited Methods, and to ensure that any medical treatment received does not violate the applicable anti-doping policies and rules.
- 4.5 To disclose to ADOHK and FIK any decision by a non-Signatory finding that they committed an anti-doping rule violation within the previous 10 years.
- 4.6 To cooperate with Anti-Doping Organizations investigating anti-doping rule violations; failure to do so may result in a charge of misconduct and disciplinary action by SF&OC, National Federations, FIK, the Hong Kong Sports Institute, or other governing bodies (as applicable).
- 4.7 To disclose the identity of their athlete support personnel upon request by ADOHK, a National Federation, an International Federation, or another Anti-Doping Organization with authority over them.

- 4.8 To note that offensive conduct towards a Doping Control Official or other person involved in Doping Control, which does not otherwise constitute Tampering, may result in a charge of misconduct and disciplinary action as described above.

5. Roles and Responsibilities of Athlete Support Personnel

- 5.1 To be knowledgeable of, and comply with, all applicable anti-doping policies and rules, namely the Code, the International Standards, and the Anti-Doping Rules of SF&OC, ADOHK, the relevant National Federation, and FIK, as applicable to them or to the athletes they support.
- 5.2 To cooperate with the athlete testing program.
- 5.3 To use their influence on athlete values and behaviour to foster anti-doping attitudes.
- 5.4 To disclose to ADOHK and FIK any decision by a non-Signatory finding that they committed an anti-doping rule violation within the previous 10 years.
- 5.5 To cooperate with Anti-Doping Organizations investigating anti-doping rule violations.
- 5.6 Not to use or possess any Prohibited Substance or Prohibited Method without valid justification.
- 5.7 To note that offensive conduct towards a Doping Control Official or other person involved in Doping Control, which does not otherwise constitute Tampering, may result in a charge of misconduct and disciplinary action as described in section 3 above.

6. Roles and Responsibilities of Other Persons Subject to Anti-Doping Rules

- 6.1 To be knowledgeable of, and comply with, all applicable anti-doping policies and rules, namely the Code, the International Standards, and the Anti-Doping Rules of SF&OC, ADOHK, the relevant National Federation, and FIK.
- 6.2 To disclose to ADOHK and FIK any decision by a non-Signatory finding that they committed an anti-doping rule violation within the previous 10 years.
- 6.3 To cooperate with Anti-Doping Organizations investigating anti-doping rule violations.
- 6.4 Not to use or possess any Prohibited Substance or Prohibited Method without valid justification.
- 6.5 To note that offensive conduct towards a Doping Control Official or other person involved in Doping Control, which does not otherwise constitute Tampering, may result in a charge of misconduct and disciplinary action as described in section 3 above.

7. Commission of an Anti-Doping Rule Violation

Any person serving a Provisional Suspension or a period of Ineligibility shall be ineligible for membership of, or selection to, any team, to receive funding from the HKKA, or to hold any position within the HKKA.

8. Breaches of Anti-Doping Rules and Discipline

- 8.1 Any other breach of the Anti-Doping Rules that does not constitute an anti-doping rule violation shall be dealt with as a complaint under the HKKA Guidelines and Procedures on Handling of Complaints, which conforms with the principles set out in the applicable HKKA

code of conduct and the relevant provisions of the International Standard for Results Management.

- 8.2 Any appeal of a decision imposed under the Anti-Doping Rules of the HKKA, or under this document, shall be conducted in accordance with the HKKA Guidelines and Procedures on Appeals, subject always to any distinct appeal route required under the Code, the Anti-Doping Rules or the International Standards themselves (for example, an appeal to the Court of Arbitration for Sport in a case to which such a route applies).

9. Notification

- 9.1 Upon the imposition of a sanction against a person under the Anti-Doping Rules, the HKKA will send details of the sanction to:

- (a) the International Olympic Committee or Event Owner, where applicable;
- (b) FIK;
- (c) SF&OC;
- (d) ADOHK;
- (e) the World Anti-Doping Agency (“WADA”); and
- (f) any other person or organisation the HKKA believes should be informed.

10. Personal Data

Any personal data collected, used or retained in connection with this document shall be handled in accordance with the HKKA Guidelines and Procedures on Personal Data Privacy Protection. Where personal data is collected directly from an individual using a form referred to in this document, the individual shall be provided with a Personal Information Collection Statement consistent with Appendix II to the HKKA Guidelines and Procedures on Personal Data Privacy Protection.

11. Final Provisions

The Anti-Doping Rules and the International Standards referred to in this document are incorporated into it, apply automatically, and prevail in the case of any conflict with this document.

12. Enquiries

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